



**COMERCIALIZADORA
DE SERVICIOS MÉDICOS CUBANOS, S.A.**

CUBAN MEDICAL SERVICES

ANNOUNCEMENT FOR UNDERGRADUATE

ACADEMICAL SERVICES

The experience of more than 290 years of medical education at the service of the world.

Year 2023

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1. INFORMATION OF INTEREST

- The present announcement is for studies in the health sciences on a **self-financed basis**.
- The Comercializadora de Servicios Médicos Cubanos, S.A. (CSMC, S.A.) is the entity authorized to commercialize academic health services in Cuba.
- In order to study any career, those interested must be high school graduates or with equivalent academic education and comply with the admission requirements and with the approval of the institution that will receive them in Cuba.
- We have 14 Universities of Medical Sciences for undergraduate studies: Guantanamo, Santiago de Cuba, Granma, Holguin, Las Tunas, Camaguey, Ciego de Avila, Sancti Spiritu, Villa Clara, Cienfuegos, Matanza, Havana, Pinar de Rio and the Latin American School of Medicine (ELAM). These institutions are authorized to issue certifying documents at any level through the legal mechanisms established by the Cuban State for such purposes.
- In Cuba there is a National Accreditation System, through which teaching scenarios are certified in order to guarantee compliance with the activities described in the study programs.
- The training curricula are unique for the whole country and their implementation is carried out equally for all undergraduate students.
- In accordance with the modalities of student exchanges existing in today's world, we offer opportunities for internships or academic stays.
- Studies in Cuba are in Spanish language. We offer Spanish language courses at our university for non-Spanish speaking students.
- The only ways of payment allowed are bank transfer and online payments through payment gateways.
- The prices of this announcement are expressed in US dollars (USD).

- Bank transfers in USD are not allowed. You must pay the equivalent of the price expressed in some international currency such as Euros, British Pounds, Canadian Dollars, among others.

Welcome!

2. PERSONAL APPLICATION FOR STUDIES

- Applications will be received throughout the year, depending on the earliest starting date of the course, by e-mail to the address docencia@smcsalud.cu.
- Applications will be registered in a database and are only valid for the academic period for which they were requested. If you do not enter in that period, you must make the formal request again for the following academic year.
- Once the client agrees with the terms of this announcement, he/she will proceed to send only the following documents:
- Application form **(Annex 1)**.
- Curriculum Vitae (Must include basic aspects of interest about your student background, photo, personal or contact information, skills, languages and other information of interest).
- If you are applying for an internship or academic stay, you must fill out the application form for that modality **(Annex 2)**.
- If your intention is to study at ELAM, you must include in the remarks of your application form that you wish to carry out your self-financed studies at this university.
- The application forms must be filled out digitally (not handwritten) and it is mandatory to fill in all fields. Incomplete documents will be returned to the client.
- The application process is free of charge for the client.
- The granting of the scholarships is at the discretion of the universities, which reserve the right of admission.

- The client will receive via e-mail a letter of acceptance as a response to his application within 30 days, being in the obligation to confirm the place to the mails indicated before 72 hours.
- There may be some requests that, due to force majeure, exceed the established response time and CSMC, SA reserves the right to inform the client accordingly.

3. PREPARATION OF YOUR TRIP TO CUBA:

Having the letter of acceptance, the client begins the preparation of his study trip.

Before defining the travel date, the client must take into account:

1. Documents necessary to present at the registration.
2. Start date of the school year

Documents required for enrollment, which must be duly legalized by the Cuban diplomatic representations abroad:

- a) Photocopy of the pre-university degree, high school diploma or equivalent level and the transcript of grades, for validation with a view to continuing studies.
- b) Duly updated passport. The data appearing in the official document is the obligatory reference to verify the legality of all the documents presented by the applicant and all the official documents issued by the institution will be made by this document.
- c) Health certificate that includes a declaration that he/she does not carry communicable diseases and specifically the Human Immunodeficiency Virus (HIV), as well as physical or mental handicaps disabling for the exercise of the profession to which he/she aspires and in the case of females, a certificate that assures that she is not pregnant. This document is valid for 3 months from the date issued.
- d) Ten (10) photos of size 1x1 inches.

e) Document that certifies that he/she does not have a criminal record. This document is valid for 3 months as of the date of issuance.

f) Birth Certificate.

Other required documents:

- a) Evidence of admission to the career issued by the university that approved the same (Letter of Acceptance).
- b) Receipt of payment corresponding to the amount of the established fees.
- c) Cuban Health Insurance purchased from the health insurance company ASISTUR, which can be purchased prior to or within a week after arrival in Cuba. If the student has any, he/she can bring it and ASISTUR will determine if it is valid and/or compatible with those offered by ASISTUR.

The **start of the school year** for undergraduate education is established in February of each year. CSMC, S.A. is under the obligation to inform the client of the exact date once it is defined.

The client must arrive in Cuba at least 10 days before the beginning of the school course for the procedures corresponding to the International Health Control (mandatory), immigration procedures, preparation of the identity card and medical insurance.

The Spanish course has two editions in the academic year: February and September and lasts 20 weeks. Clients who start in the February edition and do not continue with the pre-medical course must return to their country once they have completed their studies and return the following year to begin their training studies. Those who start in September may continue with their training studies once they have completed their Spanish language studies.

4. APPLICATION FOR AN ACADEMIC VISA

Once the client has an acceptance from one of our study centers, he/she can apply for an academic visa for entry into the country.

The following documents must be sent to us at docencia@smcsalud.cu :

1. Academic visa application form (**Annex 3**).
2. Letter or document of acceptance for the studies of the centers of studies in Cuba.
3. Confirmed airline ticket for the trip

Applications must be made at least 60 days prior to the date of travel.

Once the application is approved by the Cuban immigration authorities, an authorization is sent to our embassy in the country of residence to issue the visa. The client applies at the Cuban embassy for the visa once the authorization arrives.

If the academic visa has not been granted before traveling, the student may travel with a tourist visa and make the change of immigration status upon arrival, which costs 960.00 CUP in stamps, and obtain the identification document issued by the Directorate of Immigration and Foreigners of the Republic of Cuba, which costs 240.00 CUP.

5. HEALTH INSURANCE

Contact the company ASISTUR, through the following web sites:
<http://www.asistur.cu/> <https://www.facebook.com/ASISTUR.SA> .

Information on the coverage provided by the health insurance can be obtained through the following e-mail address: asisten@asistur.cu

Office in Cuba: Prado #208 between Colon and Trocadero. Municipality of La Habana Vieja. Havana.

Contact telephone number: +53 78664499

The price of these insurances depends on age, sex, pre-existing diseases, among others.

There are health insurances acquired in the country of origin or in other countries that can be validated with ASISTUR's insurances, which is the only entity authorized to determine their validation or not.

6. PRICES OF THE SERVICES

Spanish language preparatory course

It is mandatory for non-Spanish speaking students, with the exception of those who demonstrate their linguistic competence in the Spanish language by means of a proficiency exam (oral and written), upon personal request, prior to the beginning of their studies. It will be an indispensable condition for the continuation of university studies that students pass the preparatory studies.

Duration: 20 weeks

Price: 2,400.00 USD

Proficiency exam fee: 100.00 USD

Pre-medical course

A course to level the knowledge acquired in the previous studies in each country and allows the student to be admitted to the teaching of medical sciences. It is **OPTIONAL**

Duration: 20 weeks

Price: 2,400.00 USD

CAREER IN MEDICINE

Duration: 6 years

Graduate Degree: Doctor in Medicine

Price: 55,000.00 USD (includes tuition)

Breakdown of the price per academic year:

PRICE (USD) 1st year	PRICE (USD) 2nd year	PRICE (USD) 3rd year	PRICE (USD) 4th year	PRICE (USD) 5th year	PRICE (USD) 6th year
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8,500.00	8,500.00	8,000.00	8,000.00	11,000.00	11,000.00
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There is the possibility of applying for only one year of study, in particular the last years of the course, the price of which is 20% higher than the total price declared in this document for each academic year.

We offer the possibility to make payments in three installments

Undergraduate	At the beginning of the course	Closing of the first semester	Before examination
1st and 2nd Year	3,500.00	2,500.00	2,500.00
3rd and 4th Year	3,000.00	3,000.00	2,000.00
5th and 6th Year	4,000.00	4,000.00	3,000.00

DEGREE IN STOMATOLOGY

Duration: 5 years

Graduate Degree: Doctor in Stomatology

Price: 50,000.00 USD (includes tuition)

Price breakdown per academic year

PRICE (USD) 1st year	PRICE (USD) 2nd year	PRICE (USD) 3rd year	PRICE (USD) 4th year	PRICE (USD) 5th year
8,800.00	8,800.00	7,600.00	12,400.00	12,400.00

There is the possibility of applying for only one year of study, in particular the last years of the course, the price of which is 20% higher than the total price declared in this document for each academic year.

We offer the possibility to make payments in three installments

Undergraduate	At the beginning of the course	Closing of the first semester	Before examination
1st and 2nd Year	3,000.00	3,000.00	2,800.00
3rd and 4th Year	2,600.00	2,600.00	2,400.00
5th Year	4,500.00	4,500.00	3,400.00

BACHELOR'S DEGREE IN NURSING

Duration: 5 years

Graduate Degree: Bachelor in Nursing

Price: 33,000.00 USD (includes tuition)

Price breakdown per academic year

PRICE (USD)	PRICE (USD)	PRICE (USD)	PRICE (USD)	PRICE (USD)
1st year	2nd year	3rd year	4th year	5th year
6,000.00	6,000.00	7,000.00	7,000.00	7,000.00

There is the possibility of applying for only one year of study, in particular the last years of the course, the price of which is 20% higher than the total price declared in this document for each academic year.

We offer the possibility to make payments in three installments

Undergraduate	At the beginning of	Closing of the first semester	Before examination
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	the course		
1st and 2nd Year	2,000.00	2,000.00	2,000.00
3rd and 4th Year	2,500.00	2,500.00	2,000.00
5th Year	2,500.00	2,500.00	2,000.00

BACHELOR'S DEGREE IN HEALTH TECHNOLOGIES

Duration: 4-5 years

Graduation Title: Bachelor's degree in "name of degree".

Price: From 32,000.00 USD to 33,000.00 USD (including tuition)

BACHELOR'S DEGREE	Price (USD) 1st year	Price (USD) 2nd year	Price (USD) 3rd year	Price (USD) 4th year	Price (USD) 5th year	Price (USD) Total
Medical Imaging and Radiophysics	6,000.00	6,000.00	7,000.00	7,000.00	7,000.00	33,000.00
Clinical Bioanalysis	6,000.00	6,000.00	6,500.00	6,500.00	7,500.00	32,500.00
Health Information Systems	7,000.00	7,000.00	9,250.00	9,250.00	-	32,500.00
Optometry and Optics	7,000.00	7,000.00	9,250.00	9,250.00	-	32,500.00
Health Rehabilitation	6,000.00	6,000.00	6,500.00	6,500.00	7,000.00	32,000.00
Nutrition	7,000.00	7,000.00	9,000.00	9,000.00	-	32,000.00
Hygiene and Epidemiology	7,000.00	7,000.00	9,000.00	9,000.00	-	32,000.00
Speech-Language Pathology	7,000.00	7,000.00	9,000.00	9,000.00	-	32,000.00

We offer the facility to make payments in three installments

Price of the year (USD)	At the beginning of the course	Closing of the first semester	Before examination
6,000.00	2,000.00	2,000.00	2,000.00
6,500.00	2,500.00	2,000.00	2,000.00
7,000.00	2,500.00	2,500.00	2,000.00
7,500.00	2,500.00	2,500.00	2,500.00
9,000.00	3,000.00	3,000.00	3,000.00
9,250.00	3,250.00	3,000.00	3,000.00

SHORT-CYCLE HIGHER EDUCATION PROGRAMS

In addition to the undergraduate programs, there are 17 Short Cycle Higher Education Programs in Medical Sciences that correspond to level 5 of the International Standard Classification of Education (ISCED 5).

Duration: 2-3 years

Degree: Superior Technician in "name of specialty".

Price: 14,200.00-25,000.00 USD

Short Cycle Higher Education Programs	1st Year	2nd Year	3rd Year	TOTAL
Senior Technician in Nursing	6,000.00	6,000.00	6,000.00	18,000.00
Senior Technician in Clinical Analysis and Transfusion Medicine	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Cytohistopathology	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Radiology	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Medical Biophysics	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Physical Rehabilitation	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Occupational Therapy	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Optometry	4,800.00	4,800.00	4,900.00	14,500.00

and Optics				
Senior Technician in Nutrition and Dietetics	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Speech Therapy and Audiology	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Hygiene and Epidemiology	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Stomatological Prosthesis	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Pharmaceutical Services	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Electromedicine	8,300.00	8,300.00	8,400.00	25,000.00
Senior Technician in Social Work in Health	4,800.00	4,800.00	4,900.00	14,500.00
Clinical Neurophysiology	4,800.00	4,800.00	4,900.00	14,500.00
Senior Technician in Surveillance and Anti-vectorial Fighting	7,100.00	7,100.00	-	14,200.00

We offer the possibility to make payments in three installments

Price of the year (USD)	At the beginning of the course	Closing of the first semester	Before examination
4,800.00	1,600.00	1,600.00	1,600.00
4,900.00	1,700.00	1,600.00	1,600.00
6,000.00	2,000.00	2,000.00	2,000.00
7,100.00	2,500.00	2,500.00	2,100.00
8,300.00	3,000.00	3,000.00	2,300.00
8,400.00	3,000.00	3,000.00	2,400.00

7. GENERAL ASPECTS OF THE PAYMENT OF THE SERVICES.

- All the services we offer are prepaid. The client must present proof of payment at the time of registration.
- Cash payments are not accepted.

- A discount of up to 3% of the value of the academic year is authorized if full payment is made in a single transfer before the start of the academic year.
- Payments must specify the full name of the student for whom the payment is intended, as well as the university of study and the academic service being paid.
- The frequency of payment is annual, before the beginning of the academic services and in full or in installments.
- The prices of the courses are included in the prices of the courses:
 - ✓ Tuition, right to attend all teaching and optional activities, both theoretical and practical.
 - ✓ Right to all career exams, including the final state exam.
 - ✓ Certification of grades for academic periods legalized by the University.
 - ✓ Delivery of graduate degree, certification of grades, thematic plan and certificate of good practice legalized by the University at the end of the career.
 - ✓ Use of library services during studies.
 - ✓ Free access to the online platform INFOMED and to the digital databases of this site, teaching consultations, obtaining Cuban books in e-book format.
 - ✓ Access to sports and cultural areas of the study center and participation in its different events.
 - ✓ Scientific advice for research work.
 - ✓ Possibility of publishing articles in Cuban magazines.
- The legalization of documents at the MINREX for use abroad is not included in the tuition payments; it will be done personally by the student and at his or her own expense.

- Once the enrollment is officialized, a contract will be signed between the student, the University and the corresponding branch of the Comercializadora de Servicios Médicos Cubanos. If the student does not show up for the agreed academic services, 10% of the agreed amount will be deducted.
- If the student leaves the program for any reason during the **first week** after the time stated in the study program for internships or the **first month** of those corresponding to the academic training of careers, 10% of the total payment made for academic services will be deducted.
- If the student leaves the program (academic, due to personal problems or illness) within 50% of the time declared in the program of studies of the academic activity he/she is carrying out, he/she is entitled to a refund of 40% of the payment made. After 50% and one (1) day of the time declared in the program, the student will not be entitled to any reimbursement. The above does not exempt the student from the payment of any other acquired economic responsibility. If the leave of absence is due to violations of discipline or non-compliance with the Regulations for foreign students in Cuban higher education institutions, the student will not be reimbursed.
- Only undergraduate students who leave the academic year before the first semester exams are held will be reimbursed.
- In the event that a refund is necessary, it will only be made to the beneficiary in Cuba in CUP, or otherwise and in very exceptional and duly justified cases, to the orderer of the transfer by means of a document certified by a notary public and duly legalized at the Cuban Embassy or Consulate in the country of origin.

- Payments for academic services, as well as for logistical insurance, accommodation and meals **do not include:**
 - ✓ teaching materials
 - ✓ national or international transportation
 - ✓ telephone or Internet communications
 - ✓ books, teaching aids, medical instruments, printing of materials
 - ✓ migratory procedures in Cuba (change of migratory status and preparation of identity document)
 - ✓ translations and legalizations before the Ministry of Foreign Affairs or embassies
 - ✓ procedures and transfer of corpse in case of death.
- It is the responsibility of each student to transfer him/herself to and from the airport at the beginning and end of the studies and during the vacation period between one academic year and another in case he/she decides to travel.

8. WAYS OF PAYMENT.

BANK TRANSFER:

The expenses for transfer concepts, transactions and commissions associated with the operation on behalf of Comercializadora de Servicios Médicos Cubanos, S.A. for the payment of the agreed academic activity, will be fully assumed by each student, in such a way that CSMC receives the corresponding amount, free of charges and other discounts that may be applicable.

Prices are established in USD. The equivalent value in USD must be transferred in one of the international currencies such as Euros, Canadian Dollars, British Pounds or others. Bank transfers in US dollars are not allowed.

Money transfers must specify the name of the student for whom the payment is intended.

The intermediary or correspondent bank is in correspondence with the bank from which the transfer is made, which can be made by any payer always communicating in the reference the University of Medical Sciences (UCM) where the student is going to receive academic services, with his name and surname, as well as the specific activity.

BANK ACCOUNT DETAILS. INTERNATIONAL FINANCIAL BANK.

Beneficiary: CSMC. S.A.

Account No.: 0300000005654612

Name of the Bank: Banco Financiero Internacional, S.A. La Habana

Swift Code: BFICCUHH

Bank Address: 5ta. Avenida No. 9009, esquina calle 92, Miramar, Playa,
Playa, La Habana, Cuba

BANK ACCOUNT INFORMATION. BANCO INTERNACIONAL DE COMERCIO, S.A. (BICSA).

Beneficiary: Comercializadora de Servicios Médicos Cubanos S.A.

Account No.: 0407210081490011

Name of the Bank: Banco Internacional de Comercio, S.A. (BICSA).

Swift Code: BIDCCUHH

Bank Address: Inmobiliaria Monte Barreto, Edificio Jerusalén, Planta Baja, Avenida 3ra, e/ 78 y 80, Miramar, Playa, La Habana, Cuba.

ONLINE PAYMENTS

- Online payments is a fast and convenient way to make payments from home and can be done by any debit or credit card owner.
- For all types of cards a commission percentage is charged, which is defined and informed to the client before executing the payment. This commission is established by the companies we have contracted for these purposes.
- It can be requested by e-mail, DEFERRED to docencia@smcsalud.cu and precios@smcsalud.cu or you can pay in our offices AT THE TIME.
- In the deferred cases, a link for online payment is sent to your email, which you will open and debit the requested amount from your home.

OTHER ALTERNATIVE WAYS OF PAYMENT

We have other alternatives to make bank transfers from Europe and Canada, for which you should contact us by e-mail at docencia@smcsalud.cu.

9. VALIDATION OF STUDIES ABROAD TO CONTINUE STUDIES IN CUBA.

The following documents must be presented duly legalized at the Ministry of Higher Education, the Ministry of Foreign Affairs of your country and the Cuban embassy in the student's country of origin or residence:

- Program of studies for each year completed.
- Certification of grades for each year completed.

Price: 375.00 USD.

The application shall be submitted in writing addressed to the Rector of the University of Medical Sciences where the student will study, with a copy to Academic Services of Comercializadora de Servicios Médicos Cubanos, S.A.

If the answer is negative, the price paid for validation is not refundable.

10. SANITARY CONTROL AND DISEASES

- Upon arrival in Cuba, the student must go immediately to the University of Medical Sciences that accepted him/her for the International Health Control for 10 days, which is mandatory.
- During this period, the student may decide on accommodation and meals in the facilities of the university, which will be paid according to the prices established for this concept in the facilities of the National Health System. If during the International Health Control or after it, the student is diagnosed with any of the disabling diseases described in this document, he/she will be suspended from teaching activities and will have to return to his/her country immediately. If the illness is curable, he/she will be able to return as long as he/she presents a legalized medical certificate attesting that he/she is cured. In any other case, readmission will not be possible.
- If the client has a disease that invalidates him/her to study in Cuba, he/she must return immediately to the country of origin, applying the discount regulations established for this purpose.

Tuition

The programs of the careers cannot suffer any type of change in content or time.

The programs are not sent prior to your arrival and official registration. Only general information is sent at the student's request, but never the complete program. Upon arrival, the student has the right to know the modules, terms and evaluation system that make up the program of study of the courses he/she will study.

11. ACCOMMODATION AND MEALS

Health system facilities

Price: 6.85 USD per person per day (includes breakfast, lunch, dinner and accommodation).

Accommodation: Rooms shared by several students, the number depends on the size of the room according to school hygiene standards, two-tier bunk beds and natural ventilation. Collective bathrooms for up to 10 students per room.

The meals, a set menu, offered in the student residences for Cuban university students, are based on traditional Cuban cuisine, following Cuban food standards under current conditions. The student has the option to consume it or not, but will not receive adequacy or other offers. The offer of vegetarian meals or any other type of meal that responds to religious beliefs and/or cultural factors is not available.

All students housed in student residences belonging to the National Health System are required to comply with the Disciplinary Regulations established in each institution.

Other accommodation options

- ✓ Hotels
- ✓ Houses of private tenants duly legalized.
- ✓ Accommodation in non-legalized houses is a violation of the Regulations for Foreign Students in Cuba.

12. LIST OF DISABLING CONDITIONS FOR ADMISSION TO STUDIES OF DIFFERENT CAREERS IN THE MEDICAL SCIENCES PROFESSIONS

1. Amputations of total limbs or limb segments, excluding those of lower limbs that are partial and do not require the use of prosthesis.
2. Marked kyphoscoliosis
3. Nanismus

4. Amputation or agenesis of fingers of one or both hands that affect manual skills.
5. Ankylosis of large joints
6. Pectum Excavatum or Carinatum with cardio-respiratory insufficiency.
7. Curvature, shortening or lengthening of limbs that make it difficult to function or to wear clothes or footwear.
8. Acromegaly
9. Chorea or athetosis
10. Blepharospasm. Bilateral palpebral ptosis
11. Retinitis pigmentosa
12. Congenital Glaucoma
13. Bilateral Congenital Cataracts
14. Severe Hearing Loss or Bilateral Kyphosis
15. Voice affections and speech disorders.
16. High degree of stuttering
17. Rhinolalia
18. Pemphigus
19. Fixed Discoid Lupus Erythematosus
20. Generalized dermatitis
21. Leprosy
22. Geno dermatosis, Ichthyosis (take into account the localization and extension of the lesion). Epidermolysis Bulosa, Xeroderma pigmentosum, Von Recklinghausen's disease
23. Psoriasis
24. Paralysis of extremities
25. Ataxias
26. Epilepsies of difficult control
27. Mental deficiency of any degree

28. Personality disorder in a permanent state of maladjustment or with frequent periods of decompensation.
29. Permanent psychic disorders or in the form of frequent crises in spite of treatment.
30. Sequelae of traumatic injuries, burns or surgical interventions, retractile or keloid scars, that make movement difficult or produce functional impotence or that pose serious aesthetic problems or that make it difficult to wear clothes or footwear.
31. Congenital malformations or deformities of any permanent etiology.
32. Malignant neoplasms
33. Hemophilia
34. Sickle cell anemia (SICKLEMIA) Hypoplastic and Aplastic Anemias
35. Chronic Hepatitis with positive antigen
36. Cyanotic congenital heart disease
37. Congenital or acquired cardiopathies with limitation of their physical capacity.
38. HIV AIDS
39. Tuberculosis in any of its manifestations.
40. Addictions to psycho-reactive substances prohibited by Cuban law.
41. In the case of application to study for a Bachelor's Degree in Nursing, allergy to penicillin or any other product.

13. FAST GUIDE FOR THE CUSTOMER

1. **Contact Comercializadora de Servicios Médicos Cubanos, S. A.** via e-mail docencia@smcsalud.cu and its website https://www.smcsalud.cu/servicios_academicos .

2. Request an undergraduate academic service:

- a. Read the current call for applications and you must agree with all terms and conditions.

- b. Send as the only documents to docencia@smcsalud.cu
 - a. Application form (Annex 1).
 - b. Curriculum Vitae
 - c. You will receive a letter of acceptance from the accepting university.
 - d. Confirm the acceptance letter within 72 hours.

3. Prepare your trip to Cuba:

- a. Legalize the necessary documents for your enrollment.
- b. Update you on the date of the beginning of the school year.
- c. Make the payment corresponding to the service you will receive.
- d. Plan your travel date
- e. Apply for academic visa
- f. Apply for life insurance
- g. Inform the university and CSMC, S. A. of the date of your trip.

4. Arrival in Cuba

- a. Go to the university for registration and international health control. You are assigned to the faculty for studies.
- b. Apply for a change of immigration status.
- c. Certify with the university and the corresponding branch of CSMC, S.A. the payment made.
- d. Begin your studies in our country.

14. ANNEX Nr. 1

APPLICATION FORM FOR UNDERGRADUATE ACADEMIC SERVICES INFORMACIÓN GENERAL

GENERAL INFORMATION

1. First and last names:
2. Country of birth:
3. Date of birth:
4. Mother's name:
5. Country of birth:
6. Date of birth:
7. Father's name:
8. Country of birth:
9. Date of birth:
10. Home Address: Country:
- Home Phone: Email:
11. Date of Birth: Age:
12. Passport Number:
13. Name of insurance company and policy number: (if any):
14. Present Occupation:
15. Date of College Graduation, High School Graduation or Equivalent Level:
16. Educational Institution that certified you:
17. Personal History of Illness or Disability. Check list of Disabling Conditions listed in ANNEX 1. (Which ones):
18. Career you wish to apply for:
19. If Spanish is not your native language, would you be willing to one of the following options: (Mark with an X):
 - a) ____ Attend Spanish Preparatory School.

b) ____ Take a Spanish proficiency exam.

20. You are applying to reside at:

a) ____ Students University Residence of the University Center of Cojimar (for students who start pre-medical and Spanish language course).

b) ____ Students' Residence of the Institute of Basic and Preclinical Sciences "Victoria de Giron". (for students who begin their studies).

c) If you propose another option, please specify which one:

21. If you have lived in Cuba, please specify

a) date of departure from Cuba, reason and route used:

b) Last address in Cuba:

c) Cuban passport no:

26. Data of contact person in case of illness, etc.:

27. E-mail address:

28. Attach CURRICULUM VITAE immediately after the data.

Contact person in case of illness, etc.

Name:

Relationship:

Telephone no:

E-mail address:

Date of application.

Attach CURRICULUM VITAE immediately after the data.

ANNEXO Nr. 2

APPLICATION FORM FOR UNDERGRADUATE ACADEMIC STUDIES (INTERNSHIPS OR ACADEMIC STAYS)

1. First and Last Name (as shown in the passport):
2. Country of birth:
3. Mother's name:
4. Country of birth
5. Father's name:
6. Country of birth:
7. Home Address:
8. Country
9. Home Phone:
10. Email:
11. Passport Number:
12. Personal Identification Number and Cuban Identity Card Number:
13. Current Occupation:
14. Date of Graduation from Pre-University, Baccalaureate or equivalent level:
15. Educational Institution that certified you:
16. Current studies:

17. Name and address of the university/faculty of medical sciences to which you belong:

18. Please indicate specialty or specialties, dates and weeks of your course or internship (day/month/year):

1st Opportunity: Beginning on: _____ until: _____

Total number of weeks: _____

2nd Opportunity: Start on: _____ until: _____

Total number of weeks: _____

3rd Opportunity: Start on: _____ until: _____

Total number of weeks: _____

19. Level of Spanish you have:

20. If you have lived in Cuba specify.

a. date you left Cuba, reason and route used:

b. Last address in Cuba:

c. Cuban passport number:

21. Contact person in case of illness, etc.

Name:

Relationship Telephone no:

E-mail address:

Date of request:

ANNEX Nr. 3

Academic Visa Application

1. First and last name
2. Gender
3. Date and place of birth
4. Nationality
5. Home address
6. Passport number
7. Issuing country
8. Date of passport issuance
9. Passport expiration date
10. Purpose of your visit:
11. Date of entry into the country:
12. City of arrival
13. Flight number:
14. Place where quarantine will take place
15. Date of departure:
16. E-mail address:

Attach with the application the letter of acceptance and confirmed air ticket.