



**COMERCIALIZADORA
DE SERVICIOS MÉDICOS CUBANOS, S.A.**

CUBAN MEDICAL SERVICES

ANNOUNCEMENT FOR POSTGRADUATE ACADEMIC SERVICES

The experience of more than 290 years of medical education at
the service of the world.

2023

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1. INFORMATION OF INTEREST

- The Comercializadora de Servicios Médicos Cubanos, S.A. (CSMC, S.A.) is the entity authorized to commercialize academic health services in Cuba.
- This announcement is for **self-financed studies** in the different forms of postgraduate studies in the health sciences.
- The **postgraduate academic training** in health for foreigners includes training in more than 50 medical specialties, 5 stomatological, 4 nursing and one in Health Psychology, as well as more than 40 masters and doctoral programs in health sciences.
- **Professional upgrading** integrates a set of processes that enable university graduates to acquire and continuously improve their basic and specialized knowledge and skills.
- Cuba has 13 universities of medical sciences that offer the possibility of providing postgraduate training and professional development.
- These academic institutions are under the direction of a Rector and with a categorized faculty, in certified scenarios, which gives them the right to issue university certification documents at any level.
- The number of vacancies in the specialties are planned for the current year of the announcement and not by periods, so that the locations are provided as the client requests them and can be completed for a particular location before the end of the year.
- The teaching and assistance services have a limit of vacancies for resident studies and we cannot exceed it. We are not obliged to assign the applicant where he/she requests it if the place is not available.

- In Cuba there is a National Accreditation System, by means of which the teaching scenarios are certified in order to guarantee compliance with the activities described in the study programs.
- The training curricula are unique for the whole country and their implementation is carried out equally for all students.
- The addition of contents and objectives in the study program is allowed, prior conciliation with the university authorities and the Comercializadora de Servicios Médicos Cubanos (CSMC) as a principle and so that the degree can be validated where the applicant is going to practice.
- Professionals with previous studies in the requested specialty are allowed to validate the contents of the study program and therefore, reduce the time, as long as they present the relevant supporting documents and the university authorities so determine. This process involves an additional payment.
- Studies in Cuba are in Spanish. For non-Spanish speaking students, we offer Spanish language courses at the universities of Medical Sciences.
- The only ways of payment allowed are bank transfer and online payments through payment gateways.
- The prices of this announcement are expressed in US dollars (USD), being the reference currency, although bank transfers in USD are not allowed. You must pay the equivalent of the price expressed in an international currency such as Euros, British pounds, Canadian dollars, among others.
- Once the tuition payment has been made, it is non-refundable, regardless of the cause of cancellation of studies.
- Failure to make the payment on the due dates means the non-continuation of the studies, which may lead to the cancellation of the contract if it is an unjustified and reiterated action. Any damage caused to the student's education as a result of this situation is the total responsibility of the student.

- The payment made is for years of study, so that the removal of content for validation or proficiency exam, or by advancement or reduction of study time as stated in the postgraduate regulations, do not involve refunds of the amount paid.

Welcome!

2. PERSONAL APPLICATION FOR STUDIES

- Applications will be received throughout the year by e-mail at docencia@smcsalud.cu.

- For this announcement, the specialties, officially, have two course starts, in September 2023 and January 2024. Admission in either of the two periods will depend on the applicant's reasons and he/she must inform when he/she will start when sending the acceptance of the awarded location. If for any other reason, it is not possible to join in September for those who so defined, they can join in January, keeping their same location.

- If the client needs to be incorporated at a time other than those mentioned above and within the same call, he/she must inform the corresponding university for authorization.

- Once the client agrees with the terms of this current call, he/she will proceed to send only the following documents:

1. Application form (**Annex 1**).

2. Reverse Curriculum Vitae (reflecting the most recent data, both the latest professional experiences and the last degree obtained and continue with the rest of the trajectory from the most current to the oldest, in addition to photo, personal or contact information, skills, languages and other data of interest).

- In case you are applying for a professional development activity, you must fill out the application form for that modality (**Annex 2**).

- The forms will be filled out digitally (not handwritten) and it is mandatory to fill out all the fields it contains. Incomplete documents will be returned to the client.

- The application process is free of charge for the client.

- The granting of the scholarships is at the discretion of the universities, which reserve the right of admission.
- The client will receive via e-mail a letter of acceptance in response to his application within 30 days. It is obligatory for the applicant to confirm acceptance of the place within 72 hours to ALL the e-mail addresses indicated in the acceptance letter.
- There may be some applications that, due to force majeure, exceed the established response time and CSMC, SA reserves the right to inform the client accordingly.

3. PREPARATION OF YOUR TRIP TO CUBA:

Having the letter of acceptance, the client begins the preparation of his study trip.

Before defining the travel date, the client must take into account:

1. Documents required to be presented at registration.
2. Start date of the academic year.

Documents required for enrollment that must be duly legalized by the Cuban diplomatic representations abroad:

- a) Photocopy of the **Professional Degree** duly legalized. Foreign citizens who have not obtained their higher education degree in a Cuban higher education center must present the original degree legalized by the Cuban Embassy in the country where it was obtained, legalize it at the Cuban Ministry of Foreign Affairs and subsequently present it to the Legal Department of the Ministry of Higher Education for its recognition or validation. The above is a requirement to be accepted as a student in the program. If necessary, an official translation into Spanish, also legalized, must be included.

- b) The data appearing in the official document is the obligatory reference to verify the legality of all documents presented by the applicant and all official documents issued by the institution will be made by this document.
- c) **Curriculum Vitae.**
- d) Photocopy of the transcript of **Grades of the Career** in which he/she graduated, in the case of academic training activities, duly legalized at the Embassy of the Republic of Cuba in the country of origin or residence.
- e) **Health certificate** that includes a declaration that he/she does not carry transmissible diseases and specifically the Human Immunodeficiency Virus (HIV), as well as physical or mental impediments disabling for the exercise of the profession to which he/she aspires and in the case of females, a certificate that assures that she is not pregnant. This document is valid for 3 months from the date of issue.
- f) Ten (10) 1x1 inch photos.
- g) Document that certifies that he/she **does not have a criminal record.** This document is valid for 3 months from the date of issue.
- h) Birth Certificate.

Other required documents:

- a) Evidence of admission to the career issued by the university that approved the same (Letter of Acceptance).
- b) Receipt of payment corresponding to the tuition fee and the first installment of tuition.
- c) Cuban Health Insurance purchased from the health insurance company ASISTUR, which can be purchased prior to or within a week after arrival in Cuba. If the student has any, he/she can bring it and ASISTUR will determine if it is valid and/or compatible with those offered by ASISTUR.

The **starting period of the academic year** begins in September and in January of the next year. There is flexibility in graduate enrollments and if a client has a

specific situation that does not allow him/her to comply with the term, he/she informs us and we ask the university to authorize his/her late entry, which is possible.

The client must arrive in Cuba at least 10 days before the beginning of the academic year for the corresponding procedures: International Health Control (mandatory), immigration procedures, preparation of identity card and medical insurance.

The **Spanish** course has two editions during the academic year: February and September and lasts 20 weeks.

4. APPLICATION FOR AN ACADEMIC VISA

Once the client has been accepted by one of our study centers, he/she can apply for an academic visa for entry into the country.

The following documents must be sent to us at docencia@smcsalud.cu :

1. Academic visa application form (**Annex 3**).
2. Letter or document of acceptance for the studies of the centers of studies in Cuba.
3. Confirmed airline ticket for the trip

Applications must be made at least 60 days prior to the date of travel.

Once the application is approved by the Cuban immigration authorities, an authorization is sent to our embassy in the country of residence to issue the visa.

The client applies at the Cuban embassy for the visa once the authorization arrives.

If the academic visa has not been granted before traveling, the student may travel with a tourist visa and make the change of immigration status upon arrival, which costs 960.00 CUP in stamps, and obtain the identification document issued by the Immigration and Foreigners Office of the Republic of Cuba, which costs 240.00 CUP.

5. HEALTH INSURANCE:

Contact the company ASISTUR, through the web sites: <http://www.asistur.cu/> <https://www.facebook.com/ASISTUR.SA> Information about the coverage provided

by the health insurance can be obtained through the following e-mail address:
asisten@asistur.cu

Office in Cuba: Prado #208 between Colon and Trocadero. Municipality of La Habana Vieja. Havana.

Contact telephone number: +53 78664499

The price of these insurances depends on age, sex, pre-existing diseases, among others.

There are health insurances acquired in the country of origin or in other countries that can be validated with ASISTUR's insurances, which is the only entity authorized to determine their validation or not.

6. PRICES OF THE SERVICES:

- The registration fee is 1,000.00 USD for all medical, stomatological and nursing specialties and this value is independent of the prices of the specialties and must be paid at least 15 days before your arrival.
- In addition to the registration fee, the price for each academic year is established according to the classification groups of the specialties and can be transferred in full or in installments.
- If at the beginning of the course the payment of the corresponding installment has not been made, the enrollment or continuation of studies will not be official, which implies the loss of the right to participate in the teaching activities in all their organizational forms.
- The prices of academic services include:
 - Right to attend all teaching and optional activities, both theoretical and practical,
 - Right to all exams, including the final state exam.
 - Certification of grades for academic periods and the final.

- Delivery of specialist title legalized by the Medical University at the end of the specialty.
- Use of library services during studies,
- Access to sports and cultural areas of the Medical University and participation in its different modalities.
- Scientific advising for research work and Specialty Completion Work (TTE).

The prices of academic services do not include:

- Non-academic services such as accommodation and meals
- National or international transportation
- Telephone or Internet communications.
- Books, printing of materials, teaching aids, medical instruments.
- Visas, identity documents.
- Translations
- Legalization of documents before the Ministry of Foreign Affairs or embassies.
- Health insurance or medical care, formalities and transfer of corpse in case of death.

SPANISH LANGUAGE PREPARATORY COURSE.

Duration: 20 weeks

Price: 3,000.00 USD

Oral and written proficiency exam: 100.00 USD

If Spanish is not the student's native language, the student must first take and pass the Spanish Language course or demonstrate proficiency in Spanish by means of an oral and written proficiency exam.

The bank transfer receipt to be presented upon arrival is for the Spanish Language Course.

THE SPECIALTIES ARE CLASSIFIED IN 4 GROUPS, DEPENDING ON THE PRICE PER ACADEMIC YEAR.

MEDICAL SPECIALTIES:

GROUP I. 12,000.00 USD PER ACADEMIC YEAR.

Nr.	Name of specialty	Academic years
1	Human Anatomy	4
2	Bio-statistics	3
3	Embryology	4
4	Geriatrics and Gerontology	3
5	Hygiene and Epidemiology	3
6	Histology	4
7	Speech Therapy and Phoniatics	3
8	Comprehensive General Medicine	3
9	Natural and Traditional Medicine	3
10	Pneumology	3
11	Rheumatology	3

PRICE BREAKDOWN BY INSTALLMENTS. GROUP I

At the beginning	Closing of the first semester	Before examination
4.000,00	4.000,00	4.000,00

GROUP II. 14,000.00 USD PER ACADEMIC YEAR

Nr.	Name of specialty	Academic
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		years
1	Allergology	3
2	Pathological Anatomy	3
3	Clinical Biochemistry	4
4	Pharmacology	4
5	Normal and Pathological Physiology	4
6	Clinical Laboratory	3
7	Sports Medicine	3
8	Physical Medicine and Rehabilitation	3
9	Internal Medicine	3
10	Microbiology	4
11	Pediatrics	3
12	Child Psychiatry	3
13	Adult Psychiatry	3

PRICE BREAKDOWN BY INSTALLMENTS. GROUP II.

At the beginning	Closing of the first semester	Before examination
5.000,00	5.000,00	4.000,00

GROUP III. 17,000.00 USD PER ACADEMIC YEAR

Nr.	Name of specialty	Academic years
1	Angiology and Vascular Surgery	4
2	Anesthesiology and Resuscitation	4
3	Cardiology	3
4	General Surgery	4
5	Cardiovascular Surgery	6
6	Pediatric Surgery	4
7	Coloproctology	3
8	Endocrinology	3
9	Gastroenterology	3
10	Clinical Genetics	4

11	Gynecology and Obstetrics	4
12	Hematology	3
13	Immunology	4
14	Adult Intensive Care and Emergency Medicine	3
15	Pediatric Intensive Care and Emergency Medicine	3
16	Nephrology	3
17	Neonatology	3
18	Neurology	3
19	Neurosurgery	4
20	Oncology	3
21	Ophthalmology	3
22	Orthopedics and Traumatology	4
23	ENT	3
24	Urology	4

PRICE BREAKDOWN BY INSTALLMENTS. GROUP III.

At the beginning	Closing of the first semester	Before examination
6.000,00	6.000,00	5.000,00

GROUP IV. 23,000.00 USD PER ACADEMIC YEARGRUPO IV

Nr.	Name of specialty	Academic years
1	Dermatology	3
2	Plastic Surgery and Caumatologie	4
3	Imaging	3

PRICE BREAKDOWN BY INSTALLMENTS. GROUP IV.

At the beginning	Closing of the first semester	Before examination
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7.000,00	8.000,00	8.000,00
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STOMATOLOGICAL SPECIALTIES

- We have 5 specialties
- All the stomatology specialties belong to group III and have a price per academic year of **17,000.00USD**.

Nr.	Specialty group III	Academic years
1	Maxillofacial Surgery	3
2	Comprehensive General Stomatology	2
3	Orthodontics	3
4	Periodontology	3
5	Stomatological Prosthesis	3

PRICE BREAKDOWN BY INSTALLMENTS. GROUP III

At the beginning	Closing of the first semester	Before examination
6.000,00	6.000,00	5.000,00

NURSING SPECIALTIES

- We have 4 specialties
- The nursing specialties belong to group I and II and therefore have a price per academic year of **12,000.00USD and 14,000.00 USD** as applicable.

Nr.	Specialty	Group	Academic years	Price per year (USD)
1	Comprehensive Community Nursing	I	2	12,000.00
2	Intensive and Emergency Nursing	II	3	14,000.00
3	Nursing in Gynecology and Obstetrics	II	3	14,000.00
4	Nursing in Neonatology and Pediatrics	II	3	14,000.00

PRICE BREAKDOWN BY INSTALLMENTS. GROUP I

At the beginning	Closing of the first semester	Before examination
4.000,00	4.000,00	4.000,00

PRICE BREAKDOWN BY INSTALLMENTS. GROUP II

At the beginning	Closing of the first semester	Before examination
5.000,00	5.000,00	4.000,00

ESPECIALIDAD PSICOLOGÍA DE LA SALUD

- Especialidad en convocatoria para Licenciados en Psicología.
- Tiene una duración de 2 años

No.	Especialidad	Grupo	Años académicos	Precio por año (USD)
1	Health psychology	I	2	12,000.00

PRICE BREAKDOWN BY INSTALLMENTS. GROUP I

At the beginning	Closing of the first semester	Before examination
4.000,00	4.000,00	4.000,00

MASTER'S DEGREE PROGRAMS

Three types of categories: Excellence, Certified and Authorized.

The price depends on the type of categories:

- Excellence: 10,000.00 USD
- Certified: 8,000.00 USD

- Authorized: 8,000.00 USD

The price includes the 1,000.00 USD registration fee.

The payments must be made in two equal installments of 5,000.00 USD or 4,000.00 USD depending on the price of the same, the first one before the beginning of the studies and the second one before the beginning of the second year, all by bank transfer or online payments by payment gateway.

PROGRAM	COORDINATING CENTER	ACCREDITATION
Primary Health Care	National School of Public Health (ENSAP)	Certificate
Health Psychology	National School of Public Health (ENSAP)	Excellence
Health Promotion and Education	National School of Public Health (ENSAP)	Excellence
Medical Control of Sports Training	Enrique Cabrera School of Medical Sciences	Excellence
Public Health Nutrition	National Institute of Hygiene and Epidemiology.	Authorized
Medical Education	Faculty of Medical Sciences Calixto García	Certificate
Odontogeriatrics	Faculty of Medical Sciences Stomatology	Certificate
Drug Abuse Prevention	Faculty of Medical Sciences Manuel Fajardo	Qualified
Minimal Access Surgery	National Center for Minimal Access Surgery (CNCMA).	Authorized
Clinical Trials	Victoria Girón School of Medical Sciences	Authorized
Occupational Health	Julio Trigo School of Medical Sciences	Authorized
Pediatric Gastroenterology	Calixto García School of Medical Sciences	Authorized
Clinical Hepatology	Calixto García School of Medical Sciences	Approved
Non-communicable diseases in childhood	Calixto García School of Medical Sciences	Approved

Infectious and Tropical Diseases	Pedro Kourí Institute of Tropical Medicine	Certificate
Epidemiology	Pedro Kourí Institute of Tropical Medicine	Excellence
Bacteriology-Mycology	Pedro Kourí Institute of Tropical Medicine	Excellence
Virology	Pedro Kourí Institute of Tropical Medicine	Excellence
Parasitology	Pedro Kourí Institute of Tropical Medicine	Excellence
Medical Entomology and Vector Control	Pedro Kourí Institute of Tropical Medicine	Authorized
Interventional Cardiology	Cuban Institute of Cardiology and Cardiovascular Surgery (ICCCV)	Authorized
Public Health	National School of Public Health (ENSAP)	Certified
Community mental health	10 de Octubre School of Medical Sciences	Certified
Climacteric and menopausal investigations	Manuel Fajardo Faculty of Medical Sciences	Authorized
Transfusion Medicine	Manuel Fajardo Faculty of Medical Sciences	Authorized
Climacteric and Menopause Research	Manuel Fajardo School of Medical Sciences	Authorized
International Humanitarian Law	National School of Public Health (ENSAP)	Certified
Genetic counseling	National Genetics Center	Qualified
Health Economics	National School of Public Health (ENSAP)	Excellence
Pharmacy-epidemiology	National School of Public Health (ENSAP)	Excellence
Health and disaster	National School of Public Health (ENSAP)	Certified
Environmental health	Institute of Hygiene, Epidemiology and Microbiology (INHEM)	Certified
Atherosclerosis	Atherosclerosis Research and Reference Center of Havana (CIRAH).	Excellence
Dementia Syndrome	Victoria de Girón School of Medicine	Authorized
Sexuality, health and sexual rights	National Center for Sex Education (CENESEX).	Authorized

Health informatics	National School of Public Health (ENSAP).	Accredited
Technological procedures in neuro-musculoskeletal rehabilitation	FATESA	Authorized
Oral surgery	Faculty of Medical Sciences Stomatology	Authorized
Clinical hematology research	Manuel Fajardo Faculty of Medical Sciences	Authorized
Basic immunology	Faculty of Medical Sciences Victoria de Girón	Authorized
Anesthesiology and cardiovascular resuscitation	Hermanos Ameijeiras Hospital (HHA)	Approved
Public health nutrition	National Institute of Hygiene, Epidemiology and Microbiology (INHEM)	Licensed
Environmental health	National Institute of Hygiene, Epidemiology and Microbiology (INHEM)	Approved
Medical management of sports training	Faculty of Medical Sciences Enrique Cabrerías	Excellence
Medical Education	University of medical Science Pinar del Rio	Qualified
Health Psychology	University of medical Science Cienfuegos	Excellence
Child and Adolescent Odontostomatology	University of medical Science Villa Clara	Certified
Medical Humanities	University of medical Science Camagüey	Certified
Medical Education	University of medical Science Holguin	Certified
Primary Health Care	University of medical Science Santiago de Cuba	Excellence
Public Health	University of medical Science Santiago de Cuba	Excellence
Diagnostic Means	University of medical Science Santiago de Cuba	Certified
Natural Medicine in Integrated Patient Care	University of medical Science Santiago de Cuba	Certified
Nursing	University of medical Science Santiago de Cuba	Certified

DOCTORAL PROGRAMS

- Applications for doctoral programs should be sent to the following e-mail address: docencia@smcsalud.cu .
- The main requirement for admission to a doctoral program is to hold a university degree and to attach to the application a brief description of the proposed research topic.
- Applications will be approved by the Universities of Medical Sciences appointed as institutions authorized to prepare doctoral degrees in a given field of knowledge.
- The research topics will be related to scientific problems of the doctoral candidate's country of origin, although exceptionally, depending on the case, and with prior authorization, the research may be carried out in Cuba. Once your application has been approved, you will be informed electronically to initiate the necessary procedures.
- The doctoral programs use a system of obligatory and optional credits according to the achievement of their objectives and the individual training needs of the doctoral students and are in accordance with the current regulations established by the National Commission of Scientific Degrees of the Republic of Cuba.

Instruction No. 1/2020 of the President of the National Commission of Scientific Degrees stipulates that foreign doctoral students must remain in Cuba for one year, which may be modified in accordance with the aforementioned regulation, depending on how the requirement of two scientific publications of the essential content of the thesis prior to the defense in publications included in any of the accepted regional and international indexing systems and abstracts (Resolution 1/2020) is fulfilled, if both publications are evaluated at the maximum in the area of knowledge of the program, the time will be 90 days (three months) if one is evaluated at the maximum and the other at the minimum, 180 days (six months)

and 365 days (one year) if one is evaluated at the maximum and the other at the minimum.

The degree that can be obtained, depending on the research topic and the program in which the student is enrolled, is as follows

- Doctor of Medical Sciences
- Doctor of Stomatological Sciences
- Doctor of Health Sciences
- Doctor of Medical Education
- Doctor in Nursing

The doctoral program has a total cost of 12,000.00 USD, divided in different moments:

1. Tuition: 1,000.00 USD, once your registration has been accepted by the Academic Committee.

2. Examinations of proficiency in the contents of social problems of science and technology and foreign language (approved languages for Spanish speakers: English, French and German). The fee for each exam is 1,500.00 USD (total of 3,000.00USD).

3. Pre-defense: 1,500.00 USD.

4. Defense: 2,500.00 USD.

5. Tutoring and counseling of 4,000.00 USD to be paid in two equal installments of 2,000.00 USD each. The first one during the first 30 days after the registration of the program and the second one before the pre-defense.

All payments will be made by bank transfer, with a prior time of 30 days before the scheduled activity, failure to comply with these according to the times in the training, will determine the non-continuation of studies and / or cancellation of the contract.

PROFESSIONAL DEVELOPMENT ACTIVITIES

- The main ways of professional development are courses, trainings and diploma courses, although they are not the only ones.
- To request a professional development activity, the client must provide their training needs and/or practical skills they wish to develop, as a first requirement.
- The client must define the period in which he/she wishes to carry out the professional development activity, unless he/she is applying for diploma courses and trainings that are by editions, which he/she would be previously informed.
- We have a group of professional development programs approved by universities, which we offer to the client depending on their learning needs. In the case that we do not have an approved option, we send the request to the university so that its academic committee can propose and develop a program tailored to the client's needs, if applicable.
- The request for a service is made through the following documents:
 - Application form (Annex No. 2).
 - Curriculum Vitae
- The university will issue a letter of acceptance as a positive response to the client. In cases of denial, reasons will be given.
- Prior to the start of the program, the client is required to make full payment for the program. Payments in installments are not accepted in this modality.

7. GENERAL ASPECTS OF PAYMENT FOR SERVICES

- All the services we offer are prepaid. The client is required to present proof of payment at the time of registration.
- Cash payments are not accepted.

- A discount of up to three percent (3%) of the value of the academic year is authorized if full payment is made before the start of the academic year.
- Payments must specify the full name of the student for whom the payment is intended, as well as the University of Study and the academic service being paid.
- The frequency of payment is annual, before the beginning of the academic services and in full or in installments.
- The legalization of documents at the MINREX for use abroad is not included in the tuition payments, it will be done personally by the student and at the student's own expense.
- Once the enrollment is made official, a contract will be signed between the student, the University and the corresponding branch of the Comercializadora de Servicios Médicos Cubanos. If the student does not show up for the agreed academic services, 10% of the agreed amount will be deducted.
- If the student is late in the development of his academic program, for reasons not related to the institution, he may submit a request for extension to the authorities of his university, which would be analyzed and if approved, he shall pay the amount calculated on the basis of the extra time to be extended. Similar treatment will have the addition of contents and/or objectives to the study program due to the student's interest.
- Graduates of Cuban universities of medical sciences, exceptionally, shall be entitled to a one-time discount of the total tuition fee in the event that they request the continuation of studies in any of the postgraduate modalities provided for in this Announcement and in the way listed below:
 - ✓ Graduate more integral of the university up to fifty (50) percent;
 - ✓ Graduate more integral of the faculty up to thirty (30) percent;
 - ✓ Gold Degree Graduate up to twenty (20) percent;
 - ✓ Gold Degree Graduate up to twenty (20) percent.

- All other Cuban UCM graduates are eligible for one of the following discounts:
 - ✓ Specialties in medical sciences up to ten (10) percent;
 - ✓ Master's and doctoral degrees up to five (5) percent;
 - ✓ Professional improvement activities up to ten (10) percent.

8. WAYS OF PAYMENT.

BANK TRANSFER:

The transfer, transaction and commission expenses associated with the operation on behalf of Comercializadora de Servicios Médicos Cubanos, S.A. for the payment of the agreed academic activity shall be fully assumed by each student, in such a way that CSMC receives the corresponding amount, free of surcharges and other discounts that may be applicable.

Prices are established in USD. The equivalent value in USD must be transferred in one of the international currencies such as Euros, Canadian Dollars, British Pounds or others. Bank transfers in US dollars are not permitted.

Money transfers must specify the name of the student for whom the payment is intended.

The intermediary or correspondent bank is in correspondence with the bank from which the transfer is made, which can be made by any payer always communicating in the reference the University of Medical Sciences (UCM) where the student is going to receive academic services, with his name and surname, as well as the specific activity.

BANK ACCOUNT DETAILS. INTERNATIONAL FINANCIAL BANK.

Beneficiary: CSMC. S.A.

Account No.: 0300000005654612

Name of the Bank: Banco Financiero Internacional, S.A. La Habana

Swift Code: BFICCUHH

Bank Address: 5ta. Avenida No. 9009, esquina calle 92, Miramar, Playa, La Habana, Cuba

BANK ACCOUNT INFORMATION. BANCO INTERNACIONAL DE COMERCIO, S.A. (BICSA).

Beneficiary: Comercializadora de Servicios Médicos Cubanos S.A.

Account No.: 0407210081490011

Bank Name: Banco Internacional de Comercio, S.A. (BICSA).

Swift Code: BIDCCUHH

Bank Address: Inmobiliaria Monte Barreto, Edificio Jerusalén, Planta Baja, Avenida 3ra, e/ 78 y 80, Miramar, Playa, La Habana, Cuba.

ON LINE PAYMENTS:

- Online payments is a fast and convenient way to make payments from home and can be done by any debit or credit card owner.
- For all types of cards a % commission is charged, which is defined and informed to the client before executing the payment. This commission is established by the companies we have contracted for these purposes.
- It can be requested via email, DEFERRED to docencia@smcsalud.cu and precios@smcsalud.cu or you can pay in our offices AT THE TIME.

- Deferred cases are sent to your email a link for online payment that you will open and debit the requested amount from your home.

OTHER ALTERNATIVE WAYS OF PAYMENT

We have other alternatives to make bank transfers from Europe and Canada, for which you must communicate through the mail docencia@smcsalud.cu

9. OTHER GENERAL ASPECTS OF IMPORTANCE:

- The programs of the specialties cannot undergo variations by default in terms of time and contents. It is possible to add time or hourly classes and contents at the request of the applicant by written request at least 45 days before the final exam of the 1st year and after analysis of the group of experts appointed by the Rector of the University of Medical Sciences where he/she will study. The applicant must pay the payment corresponding to the time and/or contents added according to the technical opinion. There is no possibility of eliminating time or contents declared in the study programs of each specialty.
- The programs of the specialties are not sent prior to your arrival and official registration. Only general information about the specialty is sent at the student's request, but never the complete curriculum. Upon arrival, the student has the right to know the modules, terms and the evaluation system that make up the program of study of the specialty that the student will study.
- If the student is diagnosed with any of the disabling diseases described in this document during or after the International Health Check-up, he/she will be suspended from teaching activities and must return to his/her country **immediately**. If the illness is curable, the student may return as long as he/she presents a medical certificate legalized by the Cuban embassy in his/her country of origin or residence, which certifies that he/she is cured. In any other case, readmission will not be possible.

- If once the studies of the specialty chosen by the student have begun, he/she decides to change specialty and there are vacancies in the same, he/she has the right to make the change within the first three (3) months of the beginning of the studies. To request the change, he/she must make it in writing to the Postgraduate Department of the center where he/she is studying, with a copy to the Postgraduate Department of the Academic Coordination of the University of Medical Sciences and to the Academic Services Directorate of Servicios Médicos Cubanos, S.A. and wait for the opinion of said institutions. To start in the new specialty, he/she will have to **pay again 1,000.00 USD for the registration fee of the new specialty**. If the specialty to which the student transfers to is a higher rate group, he/she must pay the difference before starting the same, but if he/she transfers to a lower rate group, he/she does not receive reimbursement that year and only from the following year onwards he/she pays the corresponding amount for that academic year with the corresponding discount of what he/she paid according to the group in which the new specialty is classified. After 3 months and one (1) day have elapsed, he/she will not have the right to request a change of specialty.
- In order to transfer from one University of Medical Sciences (UCM) of a province to another, the student must send a written request to the Rector of the UCM where he/she is located and from there the possible transfer will be consulted to the Teaching area of the Ministry of Public Health, where it will be decided if the transfer is possible or not.
- If the student leaves the program (academic, due to personal problems, illness or others) in a period of less than 50% of the time declared in the program of studies for the agreed academic activity, the student is entitled to a reimbursement of 40% of the payment made for such concept, **except for the tuition**. After 50% and one (1) day of the time declared in the program of studies for said activity has elapsed, the student shall not be entitled to any reimbursement. The above does not exempt the student from the payment of

any other acquired economic responsibility. If the withdrawal is the result of violations of discipline or non-compliance with the Regulations of the Residency Regime of the Ministry of Public Health and Regulation No. 26-2012 for foreign students established by the Ministry of Higher Education (MES), no reimbursement will be made. If the withdrawal is the result of a diagnosis of any of the disabling diseases declared in this document or pregnancy, the student will not be reimbursed and must return immediately to his/her country of origin or residence.

- If the student leaves the program for any reason **during the first week** after the time declared in the program of studies for professional development: courses, training, internships, diploma courses, or the first month of those corresponding to academic training: specialties, masters and doctorates, 10% of the total payment made for academic services will be deducted.
- Once the enrollment is made official, an individual contract will be signed between the student, the University of Medical Sciences where he/she will receive academic services and the Comercializadora de Servicios Médicos (branches). Once the contract is signed, if the student does not show up for the agreed academic services, 10% of the agreed amount will be deducted, excluding tuition fees, which are non-refundable.

10. VALIDATION OF STUDIES ABROAD TO CONTINUE STUDIES IN CUBA.

The following documents must be presented duly legalized at the Ministry of Higher Education, the Ministry of Foreign Affairs of your country and the Cuban embassy in the student's country of origin or residence:

- Program of studies for each year completed.
- Certification of grades for each year completed.

Price: 375.00 USD.

The application shall be submitted in writing addressed to the Rector of the University of Medical Sciences where the student will study, with a copy to Academic Services of Comercializadora de Servicios Médicos Cubanos, S.A.

If the answer is negative, the price paid for validation is not refundable.

11. SANITARY CONTROL AND DISEASES

- Upon arrival in Cuba, the student must go immediately to the University of Medical Sciences that accepted him/her for the International Sanitary Control for 10 days, which is mandatory.
- During this period, the student may choose accommodation and meals in the facilities of the university, which will be paid according to the prices established for this concept in the facilities of the National Health System. If during the International Health Control or after it, the student is diagnosed with any of the disabling diseases described in this document, he/she will be suspended from teaching activities and must return to his/her country immediately. If the illness is curable, he/she will be able to return as long as he/she presents a legalized medical certificate attesting to the cure. In any other case, readmission will not be possible.
- If the client is a carrier of an illness that invalidates him/her to study in Cuba, he/she must return immediately to the country of origin, applying the discount regulations established for this purpose.

12. ACCOMMODATION AND MEALS

Health system facilities

Price: 10.75 USD per person per day (includes breakfast, lunch and accommodation).

Accommodation: Rooms with beds, air-conditioned or with fans with capacity up to 4 persons. Bathrooms for up to 4 students per module.

Meals, a set menu, offered in the student residences for Cuban university students, based on traditional Cuban cuisine, following Cuban food standards under current conditions. The student has the option to consume it or not, but will not receive adequacy or other offers. The offer of vegetarian meals or any other type of meal that responds to religious beliefs and/or cultural factors is not available.

All students housed in student residences belonging to the National Health System are bound to comply with the Disciplinary Regulations established in each institution.

Other types of accommodation

- Hotels
- Duly legalized houses of private tenants.

Accommodation in non-legalized houses is a violation of the Regulations for Foreign Students in Cuba

13. LIST OF DISABLING DISEASES FOR ADMISSION TO THE DIFFERENT TYPES OF POSTGRADUATE COURSES IN MEDICAL SCIENCES IN CUBA

1. Amputations of total limbs or of segments of limbs, excluding those of lower limbs that are partial and do not require the use of prosthesis.

2. Marked kyphoscoliosis.

3. Nanismus.

4. Amputation or agenesis of fingers of one or both hands that affect manual skills.

5. Ankylosis of large joints.

6. Pectum Excavatum or Carinatum with cardio-respiratory insufficiency.

7. Incurvation, shortening or lengthening of limbs that hinder their functions or wearing clothes or footwear.

8. Acromegaly

9. Chorea or athetosis

10. Blepharospasm. Bilateral palpebral ptosis

11. Retinitis pigmentosa

12. Congenital Glaucoma

13. Bilateral Congenital Cataracts

14. Severe Hearing Loss or Bilateral Kyphosis

15. Voice disorders and speech disorders.

16. High degree of stuttering
17. Rhinolalia
18. Pemphigus
19. Fixed Discoid Lupus Erythematosus
20. Generalized dermatitis
21. Leprosy
22. Genodermatosis, Ichthyoids (take into account the location and extent of the lesion). Epidermolysis Bulosa, Xeroderma pigmentosum, Von Recklinghausen's disease
23. Psoriasis
24. Paralysis of extremities.
25. Ataxias.
26. Epilepsies of difficult control.
27. Mental deficiency of any degree.
28. Personality disorder in a permanent state of maladjustment or with frequent periods of imbalance.
29. Permanent psychic disorders or in the form of frequent crises in spite of the treatment.
30. Sequel of traumatic injuries, burns or surgical interventions, retractile or keloid scars, which hinder movement or produce functional impotence or pose serious aesthetic problems or make it difficult to wear clothes or footwear.
31. Congenital malformations or disfiguration of any permanent etiology.
32. Malignant neoplasms.
33. Hemophilia.
34. Sickle cell anemia (SICKLEMIA). Hypo plastic and Aplastic Anemia.
35. Chronic Hepatitis with positive antigen.
36. Cyanotic congenital heart disease.
37. Congenital or acquired cardiopathies with limitation of their physical capacity.
38. HIV AIDS.

- 39. Tuberculosis in any of its manifestations.
- 40. Addictions to psycho-reactive substances prohibited by Cuban law.
- 41. In the case of application to study for a Bachelor's Degree in Nursing, allergy to penicillin or any other product.

14. FAST GUIDE FOR THE CUSTOMER

1. **Contact Comercializadora de Servicios Médicos Cubanos, S.A.** by e-mail

docencia@smcsalud.cu and its web site

https://www.smcsalud.cu/servicios_academicos

2. Request a postgraduate academic service:

a. Read the current announcement and you must agree with all the terms and conditions.

b. Send as unique documents to the mail docencia@smcsalud.cu

a. Application form (Annex 1).

b. Curriculum Vitae

a. You will receive a letter of acceptance from the accepting university.

b. Confirm the letter of acceptance within 72 hours to the mailing addresses established for this purpose.

3. **Prepare your trip to Cuba:**

a. Legalize the necessary documents for your registration.

b. Update you on the date of the beginning of the school year.

c. Make the payment corresponding to the service you will receive.

d. Plan your travel date

e. Apply for academic visa

f. Apply for life insurance

g. Inform the university and CSMC, S. A. of the date of your trip.

4. Arrival in Cuba

- a. Go to the university for registration and international health control. You are assigned the faculty and institution for your studies.
- b. Apply for a change of immigration status.
- c. Certify with the university and the corresponding branch of CSMC, S.A. the payment made.

Start your studies in Cuba!

14. ANNEX NO. 1

**APPLICATION FORM FOR POSTGRADUATE ACADEMIC SERVICES
(SPECIALTIES, MASTERS, AND DOCTORAL PROGRAMS).**

GENERAL INFORMATION

1. Name and Surname:
2. Country of birth:
3. Date of birth:
4. Mother's name:
5. Country of birth:
6. Date of birth:
7. Father's name:
8. Country of birth:
9. Date of birth:
10. Country of birth:
11. Home Address:
12. Home Phone:
13. E-mail address:
14. Company name and insurance policy number (if any):
15. Passport number:
16. Date of birth:
17. Present Occupation:

18. Place of Employment:

19. If you are a graduate of any career in the Medical Sciences:

20. Which: _____ Date: _____

21. Institution that certified you:

22. Personal History of Illness or Disability. Check list of Disabling Conditions listed in ANNEX 1. (Which ones):

23. Academic service you wish to receive:

24. If Spanish is not your maternal language, you are willing to one of these options: (Mark with an X):

a) Attend Spanish High School.

a. Take Spanish proficiency exam.

25. You are applying to reside at:

a) University Student Residence.

b) Other option that you propose, specify which one: _____

26. Contact person in case of need, etc.

Name:

Relationship:

Telephone no:

E-mail address:

Date of application:

NOTE: Please attach your Curriculum Vitae to this form. (Resume).

ANNEX NO. 2

APPLICATION FORM FOR POSTGRADUATE ACADEMIC STUDIES (PROFESSIONAL DEVELOPMENT)

1. Name and Surname:
2. Country of birth:
3. Date of birth:
4. Mother's name:
5. Country of birth:
6. Date of birth:
7. Father's name:
8. Country of birth:
9. Date of birth:
10. Home Address:
11. Country:
12. Home Phone:
13. Email:
14. Passport Number:
15. Current Occupation:
16. Date of Graduation, Major or Equivalent Level:
17. Educational Institution that certified you:
18. Current studies:
19. Name and address of the Medical Institution, University/Faculty of Medical Sciences in which you are serving:
20. Indicate specialty or specialties, dates and weeks of your course or internship (day/month/year): You can add as many options as needed

Option No.1

Specialty or course:

Start on: _____ to _____

Total number of weeks:

Option No.2

Specialty or course:

Start on: _____ to _____

Total number of weeks:

21. Level of Spanish you have:

22. Contact person in case of illness, etc.

Name:

Relationship: Phone no:

E-mail address:

Date of application:

If you have lived in Cuba specify:

(a) Date you left Cuba, reason and route used:

b) Last address in Cuba:

c) Cuban Passport no:

ANNEX NO. 3

Academic Visa Application

1. Name and surname

2. Gender

3. Date and place of birth

4. Nationality

5. Home address

6. Passport number

7. Issuing country

8. Date of passport issuance

9. Passport expiration date

10. Purpose of your visit:

11. Date of entry into the country:

12. City of arrival

13. Flight number:

14. Place where quarantine will take place

15. Date of departure:

16. E-mail address:

17. Attach letter of acceptance and confirmed airline ticket with application.